



## 2022 GIRLS VOLLEYBALL

### TOURNAMENT PLAN – KEY POINTS OF REVIEW

- Schools are assigned to one of 128 Districts, 32 Districts in each of four Divisions.
- Traditional or non-traditional draw procedures may be used.
- District tournament dates are Oct. 31 – November 5. District champions advance to one of 32 Regionals, eight Regionals in each Division.
- Regional dates are November 8 & 10. Regional winners advance to Quarterfinal matches November 15.
- The MHSAA Semifinals are November 17 (Divisions 1 & 4) and November 18 (Divisions 2 & 3), Finals - November 19 (all divisions) in Battle Creek.
- All matches in the MHSAA tournament are best 3 of 5 with rally scoring.
- Raffles and 50-50 drawings are not allowed at MHSAA Tournament events.
- Admission is \$7/person at the District matches, \$9/person for Regionals, \$10/person for Quarterfinals, and \$11/person for Semifinal and Final matches.
- **Managers hire officials at the District level.** The MHSAA assigns officials at the Regional, Quarterfinal, Semifinal and Finals levels. Local managers shall secure timers, scorers, libero trackers and line judges.
- **Ball Requirement:**  
The only legal ball for regular season and post season play is the (Royal) Blue/Grey/White. Any manufacturer is fine for the district as long as the ball has the NFHS Authenticating Mark. Balls will be furnished for the Regional and Quarterfinal. This is not a reimbursable expense – you use and keep the ball as part of your stock.
- **REMINDER:**  
The entire week of Oct. 31 – Nov. 5 may be used for the Districts – with the following restrictions;
  - A team may play only one match per day
  - A team cannot play back to back nights, unless the opponents has also
  - District Final cannot be played prior to Thurs, Nov. 3



## **GIRLS VOLLEYBALL TOURNAMENT MANAGER MANUAL (Alphabetical by topic)**

**ADMISSION** – Ticket prices for the MHSAA Volleyball Tournament are \$7/person at the District matches, \$9/person for Regionals, \$10/person for Quarterfinals, and \$11/person for Semifinal and Final matches. All tickets will be sold via GoFan. Passes or a pass list for contestants should be supplied to a maximum of 15 players in uniform for each competing team and five adults/managers.

**Passes** - League passes, coaches' passes, local booster club passes, officials' association passes, etc., are not to be honored at any tournament. There are no passes to be honored except those distributed by the local management for supervision purposes. Managers are urged to issue complimentary tickets for visiting school administrators for the purpose of crowd supervision. Complimentary tickets should be limited to the school's administration and/or designated security staff. A written plan suggesting placement, duties, and contacts should be available to persons acting in these capacities. There is to be no free admission for college coaches.

**BANDS** – Pep Bands are not allowed at the MHSAA District, Regional and Quarterfinal games.

**CROWD CONTROL** - During contests, officials will penalize under applicable sportsmanship or playing rules student-athletes or coaches who leave the field of play and contact or approach spectator areas for celebrations. Each school shall assign an acceptable number of crowd control supervisors to be stationed in front of its student cheering sections. These individuals are to be admitted into the contest, enforce this policy and include a school administrator. Each tournament manager or the MHSAA Staff will determine the acceptable number of crowd supervisors necessary for each school dependent on the situation.

At the conclusion of contests, prior to or after the awards are presented, athletes shall not enter spectator areas or physically contact spectators in the stands. After awards are presented, athletes may approach their spectators (e.g. stand in front of their sections while on the field of play) but for safety reasons athletes are not to enter or physically contact spectators in the stands. Crowd supervisors are to ensure that spectators do not press the facility and possibly cause damage.

The cost for repair or replacement to facilities damaged as a result of celebrations shall be paid by the school involved directly to the host facility within 30 days of the bill being submitted to the school. MHSAA reimbursement or revenue sharing will be withheld until paid by the offending school. Future tournament hosting privileges or school reimbursements to offending schools may be withheld if payment is not made.

**COMMUNICATION WITH PARTICIPATING SCHOOLS** – All tournament managers shall provide information packets to participating teams including time schedule, location of facility, locker room assignments, parking policies, restaurant & hotel information, etc. District managers should send such information to schools prior to the start of the tournament, Regional & Quarterfinal Managers should supply previous round managers with winning team packets for distribution to coaches and administrators of advancing teams. Immediately following the conclusion of the District Tournament, forward to the appropriate Regional Tournament Manager the Team Roster and Master Eligibility Form of the District winner.

**CONCUSSION PROTOCOLS** –“Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health care professional.” The language above, which appears in all National Federation sports rule books, reflects a strengthening of rules regarding the safety of athletes suspected of having a concussion. This language reflects an increasing focus on safety and acknowledges that the vast majority of concussions do not involve a loss of consciousness. This protocol is intended to provide the mechanics to follow during the course of contests when an athlete sustains an apparent concussion.

1. The officials will have no role in determining concussion other than the obvious one where a player is either unconscious or apparently unconscious. Officials will merely point out to a coach that a player is apparently injured and advise that the player should be examined by a health care professional for an exact determination of the extent of injury.
2. If it is confirmed by the school’s designated health care professional that the student did not sustain a concussion, the head coach may so advise the officials during an appropriate stoppage of play and the athlete may reenter competition pursuant to the contest rules.
3. Otherwise, if competition continues while the athlete is withheld for an apparent concussion, that athlete may not be returned to competition that day but is subject to the return to play protocol.
  - a. The clearance may not be on the same date on which the athlete was removed from play.
  - b. Only an M.D., D.O., Physician’s Assistant or Nurse Practitioner may clear the individual to return to activity.
  - c. The clearance must be in writing and must be unconditional. It is not sufficient that the M.D., D.O., Physician’s Assistant or Nurse Practitioner has approved the student to begin a return-to-play progression. The medical examiner must approve the student’s return to unrestricted activity.
  - d. Individual school, districts and leagues may have more stringent requirements and protocols including but not limited to mandatory periods of inactivity, screening and post-concussion testing prior to the written clearance for return to activity.
4. Following the contest, an Officials Report shall be filed with a removed player’s school and the MHSAA if the situation was brought to the officials’ attention.
5. Member schools are required to complete and submit the forms designated by the MHSAA to record and track head injury events in all levels of all sports.
6. In cases where an assigned MHSAA tournament physician (MD/DO/PA/NP) is present, his or her decision to not allow an athlete to return to activity may not be overruled.

**DATES/TIME SCHEDULE** – The MHSAA Volleyball Tournament dates are as follows:

**Districts** – Oct. 31 – Nov. 5. Matches may be played throughout the week, but the District Final may not be played earlier than Thursday, November 3. A team may not play more than one match per day. If a team has to play back to back days, the opponent must also play back to back days.

**Regionals** – Semifinals - Tuesday, November 8 | Final -Thursday, November 10

**Quarterfinals** – Tuesday, November 15

**DRAW PROCEDURES** – District managers must conduct a draw, informing participating schools of the time and place. The draw may take place any time after the first day of practice, and must be concluded **by Oct. 5, 2022**. Either a standard draw may be conducted or a Non-Traditional draw as follows:

- Allow teams on the top of the district bracket to host in order to reduce travel (unanimous agreement prior to draw is required). The District Final host's team may play ALL of its games at home, regardless of its position on the bracket.
- After the draw, if two teams slated to play are closer to each other than the host site, the manager, with MHSAA approval, can allow the match to be played at the home team site. Financial policies will be the responsibility of the school where the match is played.

The draw should be done in the presence of representatives of competing schools desiring to attend. The home team may draw a bye. The official method of making drawings for tournament play in volleyball is as follows:

**Important Notice Regarding Districts with 7 or 8 teams:** In May 2010 the Representative Council determined that non-traditional draws be required for the first-round games of all seven- and eight-team districts in volleyball and basketball (and any other games where history or security is an issue and single games at multiple sites are preferred over multiple games at the same site). The District host site shall be placed on the top line of the bracket and a random draw take place for the bye of a seven-team District.

For seven (7) and (8) team districts, this is not an option. The first round shall be at home gyms.

**Instructions for a 7 team draw: 7 Team Districts:**

Bracket design changed to place the selected host site on the top line of the top bracket and the Bye will be drawn at random.

- Place selected host on top line of the bracket.
- Place all other schools on separate slips, and one slip indicating Bye in a hat.
- First team drawn (or Bye) will be written on line 2, next team drawn (or Bye) on line 3, etc.
- The Bye will fall where it is drawn.

District matches may be played on any day designated for District play and a team may not play more than one match per day. The earliest date for District Finals is Thursday.

- In volleyball, host teams may draw the bye.
- In a three-team tournament there always is one bye (top line).
- In a four-team tournament all lines in the bracket are filled - no byes.
- In a five-team tournament there always are three byes (top line, third line, and bottom line)
- In a six-team tournament there always are two byes (top line and bottom line).
- In a seven-team tournament there is always one bye.

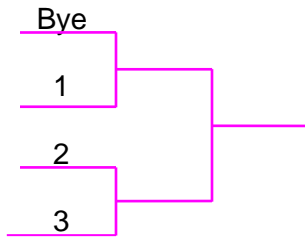
The surest method of drawing so that no confusion will result is to place the names of the teams on individual slips of paper, fold each of them and place them in container so that they may be drawn one at a time. Have some neutral party draw one name, read it aloud, display it to the group and place the name of the team drawn on the first line numbered. Repeat the procedure placing each name in its bracket as drawn. If this method is followed, there can be no confusion or mistakes. When the draw has been completed, managers should provide a photocopy of the draw sheet for each team in the District. It is essential that all District Managers [email](#) one copy of the draw to the MHSAA office as soon as the draw is complete.

**The team on the top of the bracket is the home team at all levels of tournament competition.**

# SAMPLE TOURNAMENT BRACKETS

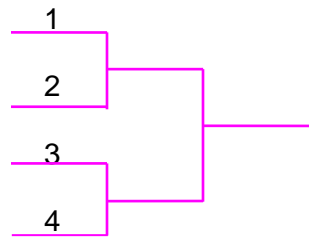
## Three-Team Tournament

Two Rounds of Play - two matches - 1 Bye



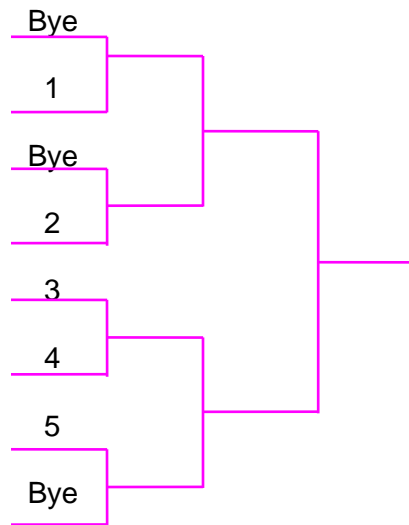
## Four-Team Tournament

Two Rounds of Play - three matches



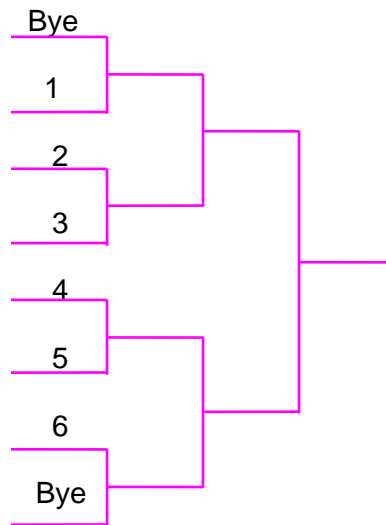
## Five-Team Tournament

Three Rounds of Play - four matches - three byes



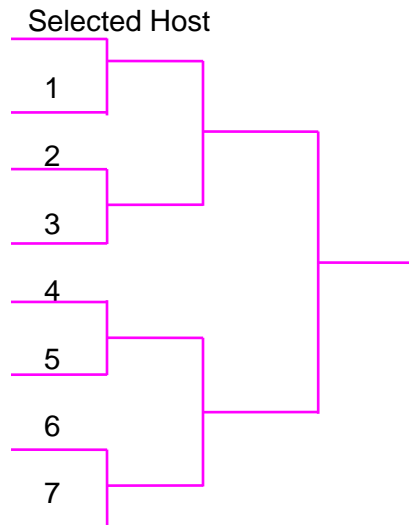
## Six-Team Tournament

Three Rounds of Play - five matches - two byes



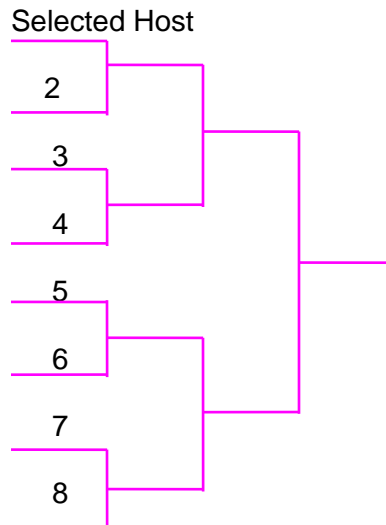
## Seven-Team Tournament

Three Rounds of Play - six matches - one bye



## Eight-Team Tournament

Three Rounds of Play - seven matches - Perfect Bracket



**FORMAT** – All matches in the MHSAA Tournament will be best three of five games with rally scoring. Teams may not play more than one match per day.

**FINANCES/EXPENSES** – The Financial Report Form must be returned to the MHSAA as soon as possible following the completion of the tournament. All revenue and approved expenses should be included in the report. The MHSAA will not reimburse tournament managers for scorebooks, ball chasers, assistant managers, hospitality supplies, or unnecessary additional security. If a non-traditional draw is used, each host school is responsible for filing a financial form.

Failure to return the required financial reports within 30 days after the Final will cause the host school to lose any expense reimbursement.

**Audit of Tournament Host Reports** – All MHSAA tournament sports sites are subject to audit. These sites are to be randomly selected and require documentation of all income and expenses. Tournament expenses different from regular season host site expenses in that same sport will require justification before said expenses are approved for payment to or retention by the host site.

**FORFEITURES/USE OF INELIGIBLES** - Failure to be ready for play by twenty (20) minutes after the scheduled starting time of the match will result in forfeiture unless the team in question has communicated with tournament management of a delay due to unforeseen circumstances.

Individuals or teams which are defeated by an ineligible opponent or teams which allowed one or more ineligible students to participate or teams or individuals found to be in violation of contest limitations or maximums do not advance in MHSAA tournaments. If placements in MHSAA tournaments are vacated as a result of an individual being ineligible or a team allowing one or more ineligible students to participate, other individuals or teams neither advance to those placements or receive awards for those places.

**GAME BALL/OFFICIAL BALL** – A (royal) blue, grey and white volleyball must be used. Any brand that has the NFHS authenticating mark is approved for tournament play at District competition. The Baden Perfection will be used for all Regional, Quarterfinal, Semifinal and Final matches. A list can be found on the National Federation of State High School Association's web site: [www.nfhs.org](http://www.nfhs.org)  
Since the volleyballs are kept by the host school, the cost of volleyballs is not an expense that is reimbursed by the MHSAA. The ball may be one used during regular season.

**INTRODUCTIONS** - When introducing teams prior to the match, no special recognition should be given to one team, especially a home team, which would not be given to the opponent. The pre-match protocol suggests teams line up on their end line for introductions.

**INJUNCTION/RESTRAINING ORDER** - Managers are reminded of the following statement adopted by the Representative Council and which is in effect for all MHSAA tournaments: "In the interest of fairness to all participants, if an injunction or restraining order is served or presented at an MHSAA tournament site and such purports to require the eligibility of or participation by a student or team which a school and/or the MHSAA has ruled to be ineligible under MHSAA regulations, the on-site tournament manager is to suspend the entire competition (team competition) or events in which that student is intending to participate (individual competition)." If the meet has begun, it shall be completed.

**INTERNET STREAMING** - The broadcast and streaming rights of MHSAA post-season tournament events belong exclusively to the NFHS Network, Bally Sports Detroit, the MHSAA, and those media outlets which have pre-arranged to secure those rights.

Teams participating in MHSAA Tournaments are prohibited from streaming live video of any portion of an event over the Internet - including using social media platforms or any other method.

Likewise, individual spectators are also prohibited from live streaming video through any means.

Participating schools are responsible for informing their students, parents and other fans of this policy and to assist the MHSAA upon request in enforcing it. Participating schools are asked to help promote where their particular game may be viewed when being streamed by the MHSAA, one of its television partners, or a media outlet, which has pre-arranged to secure such rights.

Only one stream per site is allowed.

**MEDICAL EMERGENCY POLICY** - Host School Tournament Managers should follow all local school district policies regarding medical emergencies for participating athletes, coaches, student and adult spectators for competition conducted in school facilities. It is advised that AED devices be readily available during tournament competition. In addition:

- Trainers are an allowed expense and encouraged, but not required
- All MHSAA concussion protocols will be followed.
- MHSAA policy on tornado watches and warnings shall be followed.
- MHSAA policy on managing heat and humidity shall be followed.

When MHSAA tournament contests are conducted at non-school facilities, plans should be developed for the following needs and/or circumstances:

- Student, coach and spectator shelter for outdoor events
- Host facility emergency equipment such as AED's, fire escape, etc.
- Emergency communications, i.e. phone numbers, school administration contact
- Coordination with facility management regarding evacuation, first aid, on-site responsibilities
- Medical transport or first responder contact procedures
- Proximity/directions of nearest medical facility

**MERCHANDISING** - Concession stands, whether operated by school or non-school groups, must confine sales to non-alcoholic beverages, edible items and general school spirit items that were available at regular-season home contests. The selling of tournament-related merchandise is limited to programs offered by the MHSAA and its authorized vendors, which may be in contact with you regarding their availability. Such programs may include, but are not limited to, the following categories: T-shirts, DVDs and photography. Regardless of the availability of such authorized programs, schools may not produce their own tournament-specific merchandise items to sell at MHSAA tournament sites. Raffles and 50-50 drawings are not allowed.

**MEDIA/MULTIMEDIA** - Providing accommodations and services to the media covering MHSAA tournaments is the responsibility of the host tournament manager.

The tournament manager shall communicate the results of the draw and game results at the conclusion of each contest to the MHSAA and the local media outlets of the participating schools. Draw results shall include the dates, locations and starting times. Game results shall include the final score or team standings, team records (when applicable), individual event results (by weight, distance, discipline, etc.), who qualifies to further play and the upcoming schedule. Some media may be willing to receive such information via e-mail.

News media representatives are encouraged to call managers in advance of the events they desire to cover, but it is not unusual for a working member of the media to show up unannounced. Your gate attendants should be alert for MHSAA Tournament Media Pass holders, and admit those individuals – as long as they are attending the game in a working capacity. Managers are under no obligation to admit or provide press row/box accommodations for non-working companions of media members, or for individuals showing other forms of media identification. It is recommended that managers designate a specific door for media entrance.

Outlets broadcasting tournament games – audio or video – on over-the-air, cable or internet – live or delayed – must receive advance permission from the MHSAA to originate the event. Tournament managers will receive approval by e-mail for each outlet.

Press pass/seating arrangements should allow the media attending at your site to arrive on their timetable. Under no circumstances should a member of the media who makes advance arrangements for accommodations be required to arrive early to ensure seating or venue access. Press row/box seating should be not used to accommodate non-workers such as school administration, board members, booster clubs, etc. Radio stations are limited to 2 seats when originating broadcasts in all sports. Newspapers should be limited to 2 seats, unless its circulation (Daily newspapers only) exceeds 40,000, when a third seat may be granted on a space-available basis. Websites should be limited to 1 seat. Daily newspapers may receive a maximum of 2 photo passes, and weekly newspapers may receive 1 photo pass. The distribution of in-game scoring updates on any platform – including social media - does not meet the standard necessary for the granting of a seat.

A complete list of credentialing guidelines can be found in the [MHSAA Multimedia Regulations](#), available on the Media page of the MHSAA Website.

Media should also be provided information about the participating teams (usually in the form of a program for team sports, or heat/flight sheets), and printed results as available (if you're providing printouts for participating schools, they should also be provided to the media).

Photographers – still and video – may be granted appropriate access to shoot (i.e. sidelines, baselines), if they are from an accredited media outlet, or an individual identified by a school administrator to the Tournament Manager who is authorized to capture such content exclusively for the school's publication, promotional, educational or public relations uses. For outdoor team events (baseball, football, lacrosse, soccer, softball), a school may have a maximum of two authorized representatives to capture still images, one to capture moving images. For indoor team events (basketball, competitive cheer, ice hockey, volleyball, team dual wrestling), a school may have a maximum of one authorized representative for still images, and one for moving images. Because of the large number of teams involved for individual events (bowling, cross country, golf, gymnastics, skiing, swimming & diving, tennis, track & field, individual wrestling), no passes and access will be authorized for schools.



Photographers MAY use electronic flash/strobe cameras during the progress of a sporting event as long as, in the opinion of the contest officials, the flash does not hinder the actions of or endanger the contestants. The final decision as it relates to electronic flash/strobe equipment rests with the judgment of the site management and contest officials when MHSAA staff is not present at an event. **IMPORTANT** -- When determining whether or not the use of electronic flash/strobe equipment represents a hindrance to an event, do not evaluate the situation while looking directly at the strobe, but rather by taking the view of the game participant or the official who is focusing on the action, not the strobe, and is not aware of when the strobe is about to go off. Strobes properly positioned **DO NOT** pose a threat to the conduct of most contests. If, after careful consideration, the strobe is determined to be a problem, game management should work with the photographer using the strobe to review the strobe's placement, flash strength and direction. Sometimes, adjusting a strobe so that the flash bounces off the walls or ceilings will correct any potential problems. The only sports in which the use of electronic flash/strobe equipment is prohibited are: competitive cheer, gymnastics and diving. Requests to use strobe lights mounted to fixed positions shall be made well in advance of the contest. As a courtesy, contest managers or the MHSAA should inform participating coaches and contest officials that photographers have been approved to use strobe lights in fixed positions. Strobes should be placed in corner or ceiling positions, and should never be placed in the direct line of a basket in basketball or focal point common to that sport. Camera-mounted strobes must always be positioned similarly as fixed strobes. A camera operator with an on-board strobe shall shoot outside the edges of the free throw lane in basketball, for example.

Photographers for other sports shall be placed in positions in accordance with National Federation of State High School Associations National Rules. In the sport of football, for example, photographers shall be positioned behind the restraining line, which is two or more yards from the sidelines and end zones. In addition, photographers shall not be positioned in the team boxes between the 25-yard lines. Also, in the sport of softball, photographers are prohibited from being in live ball areas. The allowance for a designated media area in softball has been discontinued by NFHS Rules. In baseball, if a designated media area is used, it shall be established before the game begins, shall be a lined area and shall be considered a dead ball area, even if unoccupied. In soccer, photographers should not be positioned within two yards of any sideline or endline. In basketball, rules prohibit anyone from being between the lines of the free throw lane behind the basket. Some venues and events will have designated areas where photographers may shoot from. Game officials and host management have the authority to remove any member of the media for not staying in their designated area in any sport.

## **OFFICIALS**

**District**— Officials are to be secured by the host team from the Approved List on the volleyball home page; left navigation bar. Fees for officials are \$68/match at the District level. Managers at the District level pay officials the game fee and \$.40/mile round trip mileage beginning with the 51st mile.

The host school is responsible for providing the first referee, the second referee, the scorer, timer and libero tracker. In addition, the host must secure line judges who must be adult or a student organization that has provided this service all season long (not JV players). Scorer, timer, and libero tracker are paid \$15/match and \$10 for each additional match. Line judges are paid \$35 per match.

Financial forms are available for ADs, logged into myMHSAA, under Financial Forms on the volleyball page.

**Regional**— Officials at the Regional level matches will be assigned by the MHSAA and reviewed by the volleyball officials selection committee. Fees for officials are \$68/match. Managers pay officials the game fee and \$.40/mile round trip mileage beginning with the 51<sup>st</sup> mile.

The host will provide a scorer, timer and libero tracker. In addition, hire line judges who are also registered MHSAA officials. Scorer, timer, and libero tracker are paid \$15/match and \$10 for each additional match. Line judges are paid \$35 per match.

**Quarterfinal, Semifinal and Finals** – Officials at the Quarterfinal, Semifinal and Finals matches will be assigned by the MHSAA and reviewed by the volleyball officials selection committee. Fees for officials are \$70/match at the Quarterfinal level, \$80/match for Semifinals, and \$90/match for Finals. Managers pay officials the game fee and \$.40/mile round trip mileage beginning with the 51<sup>st</sup> mile.

The host will provide a scorer, timer and libero tracker. In addition, hire line judges who are also registered MHSAA officials. Scorer, timer, and libero tracker are paid \$15/match and \$10 for each additional match. Line judges are paid \$35 per match for Quarterfinal contests, \$40 for Semifinal contests and \$50 for Finals.

**OPT OUT DUE DATE/ENTRY MATERIALS** – Participating teams must supply the District Manager with a roster and Master Eligibility list by the Opt-out due date of October 5. Schools with late submission of materials are subject to late fees. Updates to the Master Eligibility list may be made prior to the first date of the tournament. District managers should forward winning team materials to Regional Managers, who forward winning team materials to the Quarterfinal Manager.

**PARTICIPATING TEAM/SPECTATOR INTERNET STREAMING** -- The broadcast and streaming rights of MHSAA post-season tournament events belong exclusively to the NFHS Network, FOX Sports Detroit, the MHSAA, and those media outlets which have pre-arranged to secure those rights. Managers: Please post the sign (found at the end of these materials).

Teams participating in MHSAA Tournaments are prohibited from streaming live video of any portion of an event over the Internet - including using social media platforms like Periscope and Facebook – or any other method. Likewise, individual spectators are also prohibited from streaming video through any means. Participating schools are responsible for informing their students, parents and other fans of this policy and to assist the MHSAA upon request in enforcing it. Participating schools are asked to help promote where their particular game may be viewed when being streamed by the MHSAA, one of its television partners, or a media outlet which has pre-arranged to secure such rights.

**PLAYING RULES** – All National Federation playing rules apply with the following MHSAA approved adaptations. During the MHSAA Tournament, the pre-match warm-up is 20 minutes. The first four minutes is shared time; the second four minutes is home team; the next four minutes is visitor; next four minutes is home team; next four minutes visitor.

**PRACTICE AT TOURNAMENT SITE** - A manager may allow competing teams to practice at their site if they offer practice sessions to all teams involved.

**PROTESTS** – There are no protests of officials' decisions, including ejections for unsporting conduct in MHSAA Tournament competition.

**REGIONAL PAIRINGS** – District winners advancing to the Regional level are paired by the following formula as drawn by the MHSAA Volleyball Site Selection Committee:

2<sup>nd</sup> Lowest District # vs Lowest District #  
2<sup>nd</sup> Highest District # vs Highest District #

By Representative Council action, May 2011, a Quarterfinal site may be changed if either team (not requiring both teams) has inordinate travel (140 miles or more one way). MHSAA staff will select an alternate site if an appropriate site is available. (This will not alter the opportunity for MHSAA staff to also change sites when the venue is not located between the two opposing schools, is significantly distant from one or both schools, but is less than 140 miles away from either school one way.)

**RESCHEDULING POLICY** - If an MHSAA tournament meet or contest is postponed or suspended because the facility becomes unusable or as a result of acts of persons or nature, and the playing rules require that the meet or contest must be played or resumed, the meet or contest must be played or completed on the first available subsequent date, at the same facility. If that facility is unavailable at any future time within the tournament schedule, MHSAA staff shall determine if other facility options are available. If no reasonable options exist, the contest(s) shall not be played and a coin toss or tosses will determine which team or teams shall advance to the next level of the tournament. If it is the championship game of the entire tournament series, co-champions shall be named and awards provided.

**REFUND POLICY** - Refunds on admission tickets or parking are not provided by the MHSAA for postponed or suspended MHSAA tournament meets or contests, or for such meets or contests that are terminated before their normal conclusion for any reason. Tickets shall be honored for admission to a rescheduled or resumed contest.

**SPECTATORS/NOISEMAKERS** – Use of artificial noisemakers is prohibited at MHSAA indoor tournament competition. Examples of artificial noisemakers are whistles, cowbells and air horns. Tournament managers have the authority to restrict use of any devices which in their judgment disrupt the integrity of the competition, compromise officials rulings or cause significant problems for other spectators.

**SPORTSMANSHIP** – MHSAA Regulation V, Section 3 applies in all tournament contests, including the following provisions:

**Unsporting Conduct in Previous Contest** - A player or coach who is ejected during a contest for sportsmanlike conduct shall be withheld by his/her school for at least the next day of competition for that team. If a school fails to enforce the subsequent disqualification with respect to one of its students or coaches, the tournament managers or any registered official or representative of a member school who becomes aware of the violation shall report it to the MHSAA, which shall prohibit the school from the remainder of the current tournament.

**Player Suspension** - A suspended player is treated as an ineligible player, which means that student shall not participate. It is permissible, but is not recommended, that the player may sit with the team, even in uniform. The minimum requirement is that the suspended student shall not enter the contest as a participant. **Coach Suspension** - Suspension from coaching requires at least that the coach not be at or near the team bench before, during or after the contest, not be in or near the locker room before, during or after the contest, and not give instructions directly or indirectly to coaches or players from any position in or near the gymnasium or field of play.

**Multiple Disqualifications/Abuse of Officials-** Any coach who is disqualified for unsportsmanlike conduct two or more times during a season, any player who is disqualified for unsportsmanlike conduct three or more times during a season, and any coach or player who is ejected for spitting at, hitting, slapping, kicking, pushing or intentionally and aggressively physically contacting an official at any time during that season, is not eligible to participate in the MHSAA tournament for that sport that season. If the tournament disqualifying ejection for that individual occurs during the MHSAA tournament, that player or coach is ineligible for the remainder of that tournament.

The school of the disqualified coach or player must prohibit that person from being present on the property of the tournament venue for the remainder of the tournament series. If that school fails to enforce this, the tournament manager, any registered official or representative of a member school who becomes aware of the violation shall report it to the MHSAA, which shall prohibit the school from the remainder of the current tournament.

**Taunting** - In all sports, officials are to consider taunting a flagrant unsportsmanlike foul that disqualifies the offending bench personnel or contestant from the contest/day of competition (and the next contest/day of competition). A warning may be given but is not required before ejection.

Taunting includes any actions or comments by coaches, players or spectators which are intended to bait, anger, embarrass, ridicule or demean others, whether or not the deeds or words are vulgar or racist. Included is conduct that berates, needles, intimidates or threatens based on race, gender, ethnic origin or background, and conduct that attacks religious beliefs, size, economic status, speech, family, special needs or personal matters.

At all MHSAA tournament venues, tournament management may give spectators one warning for taunting. Thereafter, spectators who taunt others are to be ejected by security.

**TEAM LIMITS** - A team may dress a maximum of 15 members. Only team members in uniform will be permitted to sit on the team bench. The Team Roster and Master Eligibility List may include as many players as desired by the school; however, the tournament roster must list a maximum of 15 players. In addition, 5 individuals (Coaches, Managers, and Trainers) may receive passes. (Exception: If the varsity team has had more than 15 players, every match the entire season, all players may advance.)

**Bench Personnel** - Tournament Managers will limit the number of non-players, such as statistician, trainer and assistant coach allowed on the team bench at tournament matches.

**TOBACCO AND ALCOHOL POLICY** - Use of alcohol or tobacco, including e-cigarettes or other smoking devices, is prohibited at MHSAA tournament events by players, coaches and spectators. Managers should stress in coaches meetings that they are not to use tobacco at the tournament venue.

**TROPHIES/MEDALS** –The MHSAA Tournament trophies and medals will be provided by one company, ESCO of Milwaukee, Wisconsin. You will notice a new trophy design and some design changes in medals as well, with a much more efficient process of production, ordering and delivery working with one company.

Tournament managers will receive both trophies and medals together in one shipment from ESCO. The box containing the trophies and medals should be opened immediately upon delivery and inspected for accurate amounts, engraving, etc. Tournament managers should contact ESCO directly (not the MHSAA) at 800-852-4266 with any questions or problems regarding trophy and medal shipments.

Trophies and 15 individual medals will be awarded to District and Regional champions in each division. Champion and second place teams receive trophies and 15 individual medals in each Division at the MHSAA Finals.

**EXTRA/REPLACEMENT MEDAL ORDER FORM:**

<http://www.mhsaa.com/Portals/0/Documents/AD%20Forms/medal%20form.pdf?ver=2008-08-26-110251-000>

**WARMUP POLICY** - A warm-up area or court is suggested. Teams should be permitted to warm-up prior to competition on the main court but a minimum of 20 minutes on main court must be provided.

Pre-match warm-ups at MHSAA tournaments will be 20 minutes in length, broken down to include 4 minutes with each team on one half of the court (no volleyballs are to cross over the net). Four minutes for the home team, the next 4 minutes for the visiting team, the next 4 minutes for the home team, and then 4 minutes for the visiting team.

**WITHDRAWAL POLICY** - Tournament management is to contact the MHSAA office if a school withdraws or fails to show for scheduled competition after the draw is completed for team sports or the pairing, heat assignments or flight are determined for individual sports of the first level of the MHSAA tournament in a sport. The MHSAA staff person responsible for the sport will request from the school principal a written explanation for the no-show/withdrawal. If the reason is determined to be unacceptable by MHSAA staff, the MHSAA Executive Director will place the school on probation for the next two school years. A second offence within the two-year probationary period will cause the school to be prohibited from tournament play in that sport for the two years following the second offense.



**TOURNAMENT MEDICAL INCIDENT REPORT**

The MHSAA requests that a record of any injury, which results in an athlete being unable to continue in competition, be submitted to the MHSAA office at the conclusion of each MHSAA Tournament in all sports.

Spectator  
 Event Official  
 Athlete \_\_\_\_\_ School \_\_\_\_\_  
 Other \_\_\_\_\_

Male  Female Dist # \_\_\_\_\_ Reg # \_\_\_\_\_ QF # \_\_\_\_\_ SF # \_\_\_\_\_ F # \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**CIRCLE SPORT:** BA BKT CC XC FB GO GY IH SK SO SB SWD TN  
TR VB WR OTHER: \_\_\_\_\_

**INJURY/CONDITION:**  Sprain  Laceration  Concussion  Fracture  Nose Bleed  
 Dislocation  Strain  Respiratory  Communicable Disease  
Other \_\_\_\_\_

**BODY PART INJURED/AFFECTED:** \_\_\_\_\_

**TREATMENT:**  Ice  Tape  Wrap  Suture  Compress  
Other \_\_\_\_\_

**ACTION:**  Treat/Release  Observation/Release  Transport  Hospitalize  
 Return to Competition (see other side)  Remove from Competition  
 Referred to \_\_\_\_\_  
Other \_\_\_\_\_

**MEDICAL ATTENTION:** Did a medical professional assist in treatment?  Yes  No  
If "yes" Name: \_\_\_\_\_ Title: \_\_\_\_\_

**COMMENTS:**

**TOURNAMENT MANAGER SIGNATURE:** \_\_\_\_\_

DATE \_\_\_/\_\_\_/\_\_\_ PRINT NAME \_\_\_\_\_  
SCHOOL \_\_\_\_\_

Copies to: MHSAA  
1661 Ramblewood Drive  
East Lansing, MI 48823 Fax: 517-332-4071  
Optional Copies: Athletic Director  
Team Coach



**RETURN TO COMPETITION**

This form is to be used after an athlete is removed from and not returned to competition after exhibiting concussion symptoms. MHSAA rules require unconditional written authorization from a physician (MD/DO/ Physician’s Assistant/ Nurse Practitioner) before an athlete may return to activity after exhibiting concussion symptoms that caused that athlete to be removed for the duration of a contest.

In cases where an assigned MHSAA Tournament physician (MD/DO/PA/NP) is present, his or her decision to not allow a student to return to activity may not be overruled.

Athlete: \_\_\_\_\_ School: \_\_\_\_\_

Event/Sport: \_\_\_\_\_ Date of Injury: \_\_\_\_\_

**REASON FOR ATHLETE’S INCAPACITY**

**ACTION OF LICENSED HEALTH CARE PROFESSIONAL**

The clearance must be in writing and must be unconditional. It is not sufficient that the M.D., D.O. Physician’s Assistant or Nurse Practitioner has approved the student to begin a return-to-play progression. The medical examiner must approve the student’s return to unrestricted activity. A school or licensed health care professional may use a locally created form provided it complies with MHSAA regulations. (See MHSAA Concussion Protocol)

I have examined the named student-athlete following this episode and determined the following:

**Permission is granted** for the athlete to return to activity (may **not** return to practice or competition on the same day as the injury).

**COMMENT:** \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
DATE: \_\_\_\_\_

**SIGNATURE (Must be MD/ DO/PA/NP)**

**PHYSICIAN’S NAME (Printed):** \_\_\_\_\_

**Copies to: Team Coach and Athletic Director (Duplicate as Needed)**

**In addition to this return to competition form, member schools are required to complete and submit the forms on MHSAA.com to record and track head injury events in all levels of all sports.**



# Results of District Tournament Draw

**Tournament managers fill out and fax/email by Oct. 5**

DISTRICT TOURNAMENT NO. \_\_\_\_\_ SITE: \_\_\_\_\_  
DIVISION \_\_\_\_\_

Did any teams Opt Out? If so, which team? \_\_\_\_\_



Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Traditional \_\_\_\_\_  
Non-Traditional \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

Day/Date \_\_\_\_\_  
Time \_\_\_\_\_

**All Times Are Local Times**

Date \_\_\_\_\_ (Signed) \_\_\_\_\_  
(Tournament Manager)

NOTE: Please complete and email at once to the MHSAA office. This information is needed in the Michigan High School Athletic Association, Inc. office in order to answer inquiries received concerning match dates and times of contests at tournament centers. You may also wish to send this information to your local media outlets.

**EMAIL to [Tricia@mhsaa.com](mailto:Tricia@mhsaa.com) by Oct. 5**





# Results of Regional Tournament Draw

NOTE: Tournament Managers please fax/email game times no later than Oct. 5. Teams will be determined later.

This information is needed BEFORE YOUR TOURNAMENT to answer inquiries concerning competing teams and starting times of contests at Tournament Centers. Your immediate cooperation will be appreciated.

REGIONAL TOURNAMENT NO. \_\_\_\_\_ HELD AT \_\_\_\_\_

DIVISION \_\_\_\_\_

District # \_\_\_\_\_ )  
 )  
 Time \_\_\_\_\_ )  
 )  
 Nov. 8 ) \_\_\_\_\_ )  
 )  
 )  
 District # \_\_\_\_\_ )  
 )

**2022 Regional Draw:**  
 2<sup>nd</sup> Lowest District # vs Lowest District #  
 2<sup>nd</sup> Highest District # vs Highest District #  
  
 Any question on which district draws into which line, please consult the MHSAA website.

Time \_\_\_\_\_ )  
 )  
 Nov. 10 ) \_\_\_\_\_ )  
 )  
 )  
 District # \_\_\_\_\_ )  
 )

District # \_\_\_\_\_ )  
 )  
 Time \_\_\_\_\_ )  
 )  
 Nov. 8 ) \_\_\_\_\_ )  
 )  
 )  
 District # \_\_\_\_\_ )  
 )

**All Times Are Local Times**

Date \_\_\_\_\_ (Signed) \_\_\_\_\_  
(Tournament Manager)

**EMAIL: [Tricia@MHSAA.com](mailto:Tricia@MHSAA.com) No later than, Oct. 5**



MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

**Schedule of Quarterfinal Tournament Matches**

**NOTE: Quarterfinal Tournament Managers please EMAIL BY Oct. 5, 2022**

This information is needed for the Volleyball Officials Assignment Committee to assign officials to your Quarterfinal Center. Your immediate cooperation will be appreciated.

QUARTERFINAL TOURNAMENT NO. \_\_\_\_\_

HELD AT \_\_\_\_\_

DIVISION \_\_\_\_\_

MY QUARTERFINAL MATCH WILL BE  
 PLAYED ON TUESDAY, Nov. 15, 2022 AT:  
 \_\_\_\_\_ /P.M. Local Time

Date \_\_\_\_\_ (Signed) \_\_\_\_\_  
(Tournament Manager)

**EMAIL: [Tricia@MHSAA.com](mailto:Tricia@MHSAA.com)  
 BY OCT. 5**



**FINAL TOURNAMENT COMPLIMENTARY TICKETS  
FOR TOURNAMENT MANAGERS**

Each manager of a MHSAA Volleyball Tournament is entitled to two complimentary tickets for the Final Volleyball Tournaments at Kellogg Arena in Battle Creek. Please complete the lower portion of this memo and return it to our office prior to Friday October 21, 2022.

Thank you for your willingness to serve as a Host Tournament Manager.

FINAL SCHEDULE - SATURDAY, NOVEMBER 19, 2022

Kellogg Arena in Battle Creek

DIVISION-MATCH TIME

Division 4      10 a.m.

Division 1      Noon

Division 3      2:30 p.m.

Division 2      4:30 p.m.

----- CUT ON DOTTED LINE -----  
(Please detach and return to the above address in care of Andi Osters)

**Please complete.**  
DISTRICT # \_\_\_\_\_  
REGIONAL # \_\_\_\_\_  
QTRFINAL # \_\_\_\_\_

2022 FINAL VOLLEYBALL TOURNAMENT  
COMPLIMENTARY TICKETS



Please send two complimentary tickets for the Final Volleyball Tournament at Kellogg Arena in Battle Creek on Saturday, Nov. 19, 2022 to:

MANAGER \_\_\_\_\_

SCHOOL \_\_\_\_\_ SCHOOL ID \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

**PLEASE EMAIL TO [Tricia@MHSAA.com](mailto:Tricia@MHSAA.com)  
BY FRIDAY, OCT. 21, 2022**

# **YOUR COOPERATION PLEASE...**

Fans are reminded that the broadcast and streaming rights of this event belong exclusively to the N-F-H-S Network, the M-H-S-A-A, and those media outlets which have pre-arranged to secure those rights. Any individual streaming of this event is strictly prohibited.

